



PERFORMANCE FACT SHEET (PFS) DEFINITIONS

This document contains the definitions from both the California Education Code (CEC) section 94928 and 5, California Code of Regulations (5, CCR) 74112 and attempts to explain them in plain English.

Cohort population: means the group of students that began a program on a particular start date.

Cohort start date: means the first class day, after the 7 day cancellation period, that a group of students attend class.

Graduates: means the number of students who complete a program, within 100 percent of the published program length, during the reporting year. Please note: The students may have begun the program a year or even years before, but if at the time the student enrolled, they were scheduled to complete during the reporting year and they completed on time, they would be considered a "graduate". Remember, when a student signs an enrollment agreement they are given an expected completion date which is the published program length.

Institutions **must** report completion information for students graduating within 100% of the published program length but institutions may separately report completion information for students completing the program after the published date but within 150 percent of the original contracted time. If an institution chooses to report the optional data it will be the percentage of students that complete between 101% and 150% of the scheduled time.

Graduates available for employment: This is a calculated number. It means the number of graduates (see the definition above) minus the number of graduates unavailable for employment (this definition is below.)

Please Note: The calculation should look like this: Students that remained enrolled after the cancellation period (7 days) that graduated on time during the reporting year – (minus) any students who died, were incarcerated, were called to active military duty, leave the country because they are international students and are not allowed to work in

the United States or continue their education at an accredited or BPPE approved school = (equals) the number of students available for employment. (This is also available on the calculations page)

Graduates employed in the field: means graduates (see definition above) who, within six months of graduation, are gainfully employed in a single position that the institution listed as a position that the graduate would be qualified for after completing the program. For occupations that require passing an examination for licensure or certification, the period of employment shall begin within six months of the announcement of the examination results for the first examination available after a student graduates.

Please Note: The institution is required to maintain a list of the employment positions that have been determined to be within the field for which the student received their education or training. Also, please note that regulations defining "gainfully employed" will be adopted in 2014. Sign up for email alerts so you know when those regulations go into effect.

Graduates unavailable for employment: means graduates (see definition above) who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education at an accredited or bureau-approved postsecondary institution.

Students available for graduation: means the students who began the program (see definition below) minus the students unavailable for graduation (see definition below.)

Students unavailable for graduation: means students who began the program (see definition below) who have died, been incarcerated, or called to active military duty.

Number of Students Who Began Program: means the number of students who when they begin the program were scheduled to complete the program within 100% of the published program length within the reporting calendar year, and includes all the students who remained enrolled after their cancellation period.

Completion Rate: is the number of Graduates (see definition above) divided by the Number of Students Available for Graduation (see definition above.) Please Note: A "rate" will always be a percentage.

150% Graduates: is the number of students who did not complete the program on time (within 100% of the published program length) but did complete the program within 101-150% of the published program length, within the reporting year.

150% Completion Rate: is the number of 150% graduates (see definition above) divided by the Number of Students Available for Graduation (see definition above.)

Exam Date: is the date for the first available (licensing) exam after the students completed the program.

Passage Rate: is calculated by dividing the number of students who pass the first exam taken (see definition below) by the number of students taking exam (see definition below.)

Number of Students Taking Exam: is the number of students who completed the program within 150% of the published program period (Graduates plus 150% Graduates) and who took the exam in the reported calendar year for the first time.

Number Who Passed First Exam Taken: is the number of students who took and passed the licensing exam in the reported calendar year on the first attempt.