

# MISSION CAREER COLLEGE

## Approval Disclosure Statement

This institution is approved to operate by the State of California Bureau for Private Postsecondary Education (BPPE) 2535 Capitol Oaks Dr. Ste 400, Sacramento, CA 95798-0818.

## History

Mission Career College located at 9731 Magnolia Avenue, Riverside, CA 92503-3901 was founded February 22, 2006.

We provide training to residents of Riverside, San Bernardino, and Orange Counties. The latest teaching methods, curriculum and equipment are carefully researched and continuously updated to offer student quality training.

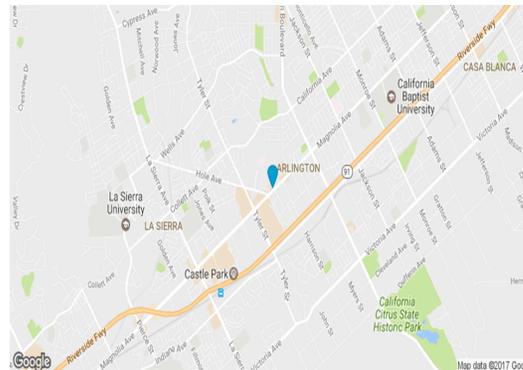


## HIGH SCHOOL DIPLOMA/GED REQUIRED

## PAYMENT PLAN AVAILABLE

(Available for Those Who Qualify)

## JOB PLACEMENT ASSISTANCE FOR ALL GRADUATES



**Mission Career College**  
**9731 Magnolia Avenue**  
**Riverside, CA 92503-3901**  
Phone: 951-688-7411  
Fax: 951-688-7412

E-mail: [missioncollege@att.net](mailto:missioncollege@att.net)

## MEDICAL ASSISTANT

## MA



**“ENROLL NOW”**

**CALL**

**(951) 688-7411**

***[www.missioncareercollege.com](http://www.missioncareercollege.com)***

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## PROGRAM

The Medical Assistant Program at MCC is a nine-month education program designed to teach you how to perform a variety of administrative and clinical duties necessary for the efficient operation of a medical office.

These duties include:

- Use of correct terminology
- Knowledge of medical law and ethics
- Knowledge of diverse forms of patient communication and human relations
- Administration of medications
- Emergency first-aid and CPR
- Maintenance of legible and accurate medical records
- Measuring patients' vital signs and anthropometric values
- Prepare students for and surgical procedures
- Conduct routine office lab diagnostic tests
- Carry out capillary and venous blood draws and Electrocardiograms.

You'll also learn special techniques such as word processing, insurance billing, reimbursement, and medical coding. In addition, you'll be able to handle medical correspondence and reports, as well as patient charts.

Your Credit Is Good Here.

Many professional care providers require their Medical Assistants to sit for the national certification exam administered by NCCT.

However, only graduates of a nationally accredited NCCT program are eligible to take the test. That may be the best reason of all for joining the MCC Medical Assisting Program.

MCC graduates eligible for the national certification exam.

Check out the Medical benefits. The Medical Assistant Program at MCC offers many benefits. Not only is the MCC Medical Assistant Program one of a handful nationally accredited programs in the State of California, it is also one of the least expensive in the area. In fact, other schools in area offer medical assistant programs at far more cost.



Professional Medical Assistants as you work side-by-side with genuine health practitioners—just another benefit attending the MCC Medical Assisting Program. We are anxious to hear about your career goals in the In addition to the vital skills and knowledge you receive on campus, MCC Medical Assisting opens the door for you to participate in a 160-hour externship. This opportunity, while unpaid, provides students with indispensable knowledge and experience that can only be gained through the hands-on method. You'll sharpen your skills by watching medical field.

Don't hesitate to come in and talk to one of the professionals on our Medical Assisting staff or simply call 951-688-7411 for more information.



**“OUR MISSION IS YOUR SUCCESS”**